



K2 Policies for OSHA

Mailing Address: 1881 W Traverse Pkwy, Ste E-623
Lehi, UT 84043

Safety & PPE Policy

Outline of health & safety rules pertaining to the job

The following items are required to be worn by all K2 employees on site at all times:

Hard hat, boots, long pants, T-shirts with minimum 4-inch sleeves, high-visibility vest/jacket, safety glasses, gloves, & hearing protection. We will provide you with high-visibility vests, T-shirts, and two pairs per year of safety glasses & gloves

The following items are required to be worn by all K2 employees while cutting, grinding, or similar situations:

Safety shield, long sleeves, fall protection, safety harness, hearing protection, respirators

Standard working at height OSHA regulations will be followed at all times, main items pertaining to K2 will be:

Guard rails on scaffolds, safety chains on scissor lifts, safe working ladder practices & safety harness implementation at high-risk situations

Standard OSHA hand/power tools regulations will be followed at all times, main items pertaining to K2 will be:

Condition of tools. All hand power tools & similar equipment, whether furnished by the employer or the employee, shall be maintained in a safe condition. When power operated tools are designed to accommodate guards, they shall be equipped with such guards when in use. All tools & cords should have proper grounding

Standard OSHA & NEC electrical regulations & safe working practices shall be followed by all K2 employees

K2 Foreman has completed an OSHA 10-hour health & safety course & is competent on all aspects

SDS sheets & first aid kits will be readily available & accessible on site at following location: Gang box, Conex, foreman vehicle

ToolBox Talks will be held weekly with all on site K2 employees & will be relevant to the best of our ability for the weekly work being completed

All K2 personnel conducting in any electrical work will carry an active DOPL license stating the following: Master Electrician, Journeyman Electrician or Apprentice Electrician



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Live Work & Lockout/Tagout Procedures

K2 Electric's policy is that employees must not work on live electrical circuits except in rare circumstances outlined in the Live Work Policy below. All circuits must be tested before any work is performed. If a circuit is found to be live, the Lockout/Tagout procedure must be followed immediately

Employees must:

- Test circuits using an approved voltage meter before beginning work
- Hot sticks are not permitted for verifying circuit voltage
- If voltage is detected, follow the Lockout/Tagout procedure or notify the on-site supervisor immediately

Employees are strictly prohibited from working on live circuits unless the Live Work Policy requirements are met

Live Work Policy

Working on live circuits is strongly discouraged & should only occur when necessary. If live work must be performed, the following rules apply:

- Only a licensed Journeyman Electrician may perform the work
- An approved arc flash suit & required PPE must be worn
- A risk assessment must be completed prior to beginning work
- The completed risk assessment must be submitted to the Project Manager for approval before work begins

Lockout/Tagout Procedure

Step 1 – Preparation: Identify and understand all hazardous energy sources associated with the equipment or circuit & determine the proper method of controlling that energy.

Step 2 – Shutdown: Shut down the circuit breaker or equipment that will be serviced, maintained, or installed

Step 3 – Isolation: Disconnect the equipment or circuit from its energy source, typically by switching off power at the breaker or disconnect.

Step 4 – Lockout/Tagout: Attach lockout and/or tagout devices to each energy-isolating device. Lockout devices must secure the equipment in the safe/off position & only be removable by the employee who applied it. Tagout devices must include the name of the employee performing the lockout & relevant information. Each job site must have at least one Lockout/Tagout kit available.

Step 5 – Stored Energy Check: Inspect for any stored or residual energy that could create a hazard. Stored energy must be released, restrained, or otherwise rendered safe.

Step 6 – Isolation Verification: An authorized employee must verify that the circuit or equipment has been fully isolated & de-energized using an electrical meter. Hot sticks are not permitted for verification.